

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held November 5, 2020

TELECOMMUNICATION MEETING: ZOOM Meeting - or call in number 831-454-2222: Meeting Code: 850702.

Attendance	
Christina Berberich	Chair
Len Finocchio	Vice Chair
Caitlin Brune	Member at Large
Rahn Garcia	Member
Dinah Phillips	Member
Marco Martinez-Galarce	Member
Amy Peeler	County of Santa Cruz, Chief of Clinic Services
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	Administrative Services Manager
Mary Olivares	Admin Aide
Meeting Commenced at 11:10 am and Concluded at 12:09 pm	
Excused/Absent:	
Absent: Gustavo Mendoza	
1. Welcome/Introductions	
2. Oral Communications:	
3. October 1, 2020 Meeting Minutes - Action item	
Review of October 1, 2020 Meeting Minutes - Recommended for Approval. Caitlin moved to accept minutes as submitted. Rahn second, and the rest of the members present were all in favour.	
4. Social Justice	
Caitlin stated she reached out to Salud Para la Gente for insight on their social justice work and to see what steps they have taken. Caitlin stated she is interested to find out where the commissioners are in understanding and learning about racism and anti-racism. Caitlin would like to send out a quick questionnaire through survey monkey to know where our starting place is and plan accordingly. Amy stated that we have an equity branch in our DOC incident command structure. This is a committee that is tasked with making sure everything we do in relationship to our leadership around COVID-19 has an equity lens based on our data. As an agency we started doing some training we will then bring this to rest of the staff. It was stated Raquel will participate in a training called Facing Race and that a committee will be formed after that conference.	
5. Quality Management Committee Update	
Raquel reported that she participated in a training with the site specialist on the Care Manager Reporting Platform. This report helps us drill down Clinical Quality Measures by clinic. Raquel also stated she has been working on the continuing Quality Improvement Projects (diabetes, BMI, cervical and colorectal cancer screenings) and that she has submitted the Patient-Centered Medical Home (PCMH) annual report this gives us our PCMH Recognized status which helps us get enhanced funding from HRSA as well as grants from the Alliance.	
6. Financial Update	
Julian reported our revenue is well below what is expected at this time of the year and that our expenditures are also well below what is expected at this time of the year by approximately 50%. We had over \$500K in disaster expenditures supported by a combination of grants already received and money expected to be reimbursed by the Federal Government. We are also experiencing a reduced work force for a variety of reasons. The effects of COVID-19 and CZU fire on patient volume, furloughs, billable staffing vacancies and the carryover of a deficit from last year that we had to overcome in the first quarter of this year has caused us to be under our expected revenue. Our overall visit volumes are down by 29% compared to 1 st quarter numbers previous years.	
7. CEO/COVID-19 Update	
Amy reported she is focusing on productivity and as indicated on Julian's reports Emeline is much less than Watsonville. Amy is working with Dr Violich using this data. Amy also reported that the Medical Director applicant had declined the position but	

that she interviewed a strong candidate for Director of Nursing. She also stated that the Emeline Clinic continues to have protesters outside the clinic protesting wearing a mask and vaccinations. Lastly, Amy stated that the last two weeks she had been the incident commander for COVID-19 response and that this winter the debris flow from the CZU fire is going to be serious and that areas will need to be evacuated and there is an anticipation of five evacuations during this winter.

Action items:

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Next Meeting: January 7, 2021 11:00 am - 1:00 pm

ZOOM Meeting: 1080 Emeline, Santa Cruz, CA

Minutes approved _____
(Signature of Board Chair or Co-Chair)

_____/_____/_____
(Date)