



Public Health Division

# County of Santa Cruz

## HEALTH SERVICES AGENCY

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### PERSONAL PROTECTIVE MEASURES (PPM) UTILIZATION AND DISTRIBUTION GUIDANCE FOR NON-MEDICAL PERSONNEL EFFECTIVE April 16, 2020

**This Guidance applies to PPM, defined as personal protective measures for non-medical workers, disaster service workers (DSWs) and volunteers, in settings that may include shelters, congregate non-medical facilities, site/home visitation, isolation and quarantine facilities, retail and agricultural operations, and other essential service settings.**

This guide is developed based on Centers for Disease Control and Prevention ([CDC](#)) and California Department of Public Health ([CDPH](#)) recommendations for all facilities to begin contingency level strategies to extend and preserve PPE and PPM supplies. Due to the scarcity of supplies, requests should be limited to the estimated need for a two week period of time. Facilities and/or departments should place orders for PPM when they are close to having a week's supply remaining. Order will be fulfilled until requests outnumber available supplies. **Departments should centralize requests through a single point of contact.**

The EOC Role - The Emergency Operations Center (EOC) manages Personal Protective Measures (PPM) and other resources for non-medical entities outside of the statewide Medical Health Operational Area Coordinator system. The EOC will ensure that identified PPM are requested and managed for those who have a role as a DSW or other personnel working in non-medical, congregate, and other public settings.

Please refer to the CDC's [Strategies to Optimize the Supply of PPE and Equipment](#) and apply methods to preserve PPE to all PPM requests. N95 respirators are being reserved for health care workers until PPE supplies return to conventional status. This fulfillment strategy could change should our community revert to "conventional" or worsen to "crisis" level for PPE. All requests for scarce PPE and



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PPM must reflect that requestors have read the CDC link above and adopted sound strategies for conserving scarce supplies.

The chart below should be referenced to complete the [Personal Protective Equipment \(PPE\) Request Application](#), which must be submitted with [Resource Request Form](#).

**PPM Contingency Prioritization Guide**  
(Based upon CDC Guidelines)

Setting	Examples	KN95 Masks	Face Covering	Gloves (situational)
Law/Corrections	Patrols, Parks, Corrections	•	•	•
Other public settings	DSWs, community volunteers Cannabis, retail, inspectors,		•	•
Non-Medical Providers	Behavioral Health, SUD, Social Workers or Nurse home or site visits, Public Service (lobbies and reception)		•	•
Non-Medical Residential	Board and Care, Assisted Living, Shelters, Isolation and Quarantine centers		•	•

Additional Resources:

CDC [Recommendation Regarding the Use of Cloth Face Coverings, Especially in Areas of Significant Community-Based Transmission](#)

California Department of Public Health [Guidance on Use of Face Coverings](#)