

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Lunamar Harter

Minutes of the meeting held *June 8th, 2017*

1. Attendance		
Rahn Garcia	Vice-Chair	
Christina Berberich	Member	
Pam Hammond	Member	
Len Finocchio	Member	
Gustavo Mendoza	Member	
Kristin Meyer	Member	
Nicole Pfeil	Member	
Dinah Phillips	Member	
Amy Peeler	County of Santa Cruz, Health Services, CEO of Clinics	
Raquel Ramirez Ruiz	County of Santa Cruz, Health Services, Sr. Health Services Manager	
Jeanette Garcia	County of Santa Cruz, Health Services, Health Center Manager	
Lunamar Harter	County of Santa Cruz, Health Services, Typist Clerk	
Meeting Commenced at 12:05 pm and concluded at 1:55pm		
2. Excused/Absent		
Excused: Rama Khalsa Absent: Fernando Alcantar		
3. Oral Communications		
4. Review of May 11 th , 2017 minutes		
Kristin Meyer motioned for the acceptance of the minutes, the motion was seconded by Gustavo Mendoza. The rest of the members present were in favor.		
5. Policies and procedure – Recommend for Approval		
Dinah Phillips motioned for the acceptance of six policies and procedures, the motion was seconded by Pamela Hammond. The rest of the members present were in favor. One policy and procedure was not approved and will be brought back to the commission for approval after the requested clarification and changes are made.		
Policy #	Policy Name	Approved
300.13	Language Interpreters	Yes
300.24	After Hours Clinic Advice by Telephone	Yes
300.28	Exam Room Infection Control	Yes
400.02	Overdue Lab & Imaging Results	Yes
410.07	Back Office Direct Strep QuickVue In-Line Strep A (LS943)	Yes
410.08	Conducting Rapid Tests	Yes
610.01	Consent for Treatment	No
6. Budget/Financial Update		
Amy Peeler presented the proposed budget for FY 17-18. Gustavo Mendoza motioned to approve. The motion was seconded by Dinah Phillips and the rest of the members present were in favor. Amy Peeler reported on the year to date financials for the current FY 16-17.		
7. CEO Update		
Amy Peeler reported the Health Services Agency was awarded a \$20.8 million grant for services not covered by MediCal for targeted case management. Christina Berberich requested that a summary of the Whole Person Care proposal be sent to the commission. Dinah Phillips motioned to send a congratulatory letter to the team that worked on the Whole Person Care proposal. The motion was seconded by Len Finocchio and the rest of the members were in favor. Rahn Garcia requested that a question regarding the pharmacy be added to next the Patient Satisfaction Survey.		

8. Quality Management Committee Update

Raquel Ramirez Ruiz reported on the Quality Management Committees tentative work objectives. She also reported the Peer Review Committee is meeting to discuss chart audits and other Quality Management oversight. Raquel Ramirez-Ruiz is researching best practices on Risk Management Committee and will return to the Quality Management Committee with recommendations on establishing a Risk Management Committee.

Next Meeting: July 13th, 2017 12:30 pm at 1080 Emeline Ave Building D (Second Floor DOC), Santa Cruz, CA

Minutes approved _____ / /
(Signature of Board Chair or Co-Chair) (Date)