

## **Public Health Nurse**

1. Makes presentations to community groups. (4)
2. Coordinate and make appropriate referrals to other County programs, community agencies and physicians. (4-if related to Medi-Cal )
3. Provides information to individuals and families about the Medi-Cal program and refers to Medi-Cal eligibility sites. (4)
4. Coordinates public health nursing services in specialized clinics such as VD, Immunization, Family Planning, Perinatal and Tuberculosis by assessing health care requirements, counseling, teaching and providing follow-up health and social services to clients and their families. (6)
5. Makes home visits to a variety of high-risk clients and their families to provide public health nursing services. (4,6,8-if related to Medi-Cal)
6. Makes physical, psycho-social and health care needs assessments, arranges for required medical (MC related – 4, 6) and social services, consults with client's physicians on matters pertaining to the client's health status and care. (MC related access issues – 6)
7. Develops care plans and monitors plans and ensures that follow-up services are provided and documented. (6)
8. May serve as a consultant for public health nursing issues to social workers and other staff. (6)
9. Provides consultation for difficult and complex cases. (6)
10. Serves as an internal consultant or resource person. (6)
11. Reviews charts to assure completeness, assess need for referral and education and for quality control. (6)
12. Serves as a case manager for medically high-risk clients. (6)
13. Coordinates Medi-Cal covered health services for a client. (6)
14. Assists individuals and families with aspects of the Medi-Cal application process. (8)
15. May prepare and monitor grant funded or contract programs and services. (12,13)
16. May plan, coordinate, supervise and evaluate programs for special populations. (15,17)
17. Assists in developing, coordinating and delivering in-service training programs. (15,17)

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18. Assists in developing, coordinating and delivering in-service training programs. (15,17)
19. Prepares proposals for expansion and enhancement of health and Medi-Cal services to clients and families based on intra and interagency coordination and collaboration. (15,16,17,18)
20. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
21. Attends training related to the performance of MAA. (20)

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Employee Signature (please sign in blue ink)

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Date

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Employee Name (printed)