

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Linda Manley

Minutes of the meeting held May10, 2018

1. Attendance	
Rahn Garcia	Chair
Christina Berberich	Member
Nicole Pfeil	Member
Pam Hammond	Member
Gustavo Mendoza	Member
Dinah Phillips	Member
Len Finocchio	Member
Marco Martinez-Galarce	Member
Amy Peeler	County of Santa Cruz, Health Services, CEO of Clinic Services Division
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager
Mimi Hall	County of Santa Cruz, Assistant Director of Health Services
Jeanette Garcia	County of Santa Cruz, Health Services, Admin Services Manager
Linda Manley	County of Santa Cruz, Health Services, Admin Aide
Meeting Commenced at 12:36 pm and Concluded at 2:07 pm	
Excused/Absent:	
2. Excused: Kristin Meyer, Holly Shelton, Rama Khalsa	
Oral Communications:	
3. Review of April 12, 2018 minutes - Recommended for Approval. Dinah motioned for the acceptance of the minutes, the motion was seconded by Gustavo. The rest of the members present were in favour. Mimi Hall, Assistant Director of Health Services, was introduced.	
Quality Management Committee Update:	
4. Quality Management Committee Update: Raquel presented 'Credentialing and Privileging Approval List for May 2018'. In the future the report will only contain new hires and completed re-certifications. Current version of the 'Quality Management Plan' was given to members to review and will be set for approval at next meeting. Raquel presented the results from the January 2018 Patient Satisfaction Survey. Break down of survey requested as action item for next meeting.	
Budget/Financial Update:	
5. Budget Presentation – Recommend for Approval. Presented by Jeanette Garcia and Amy Peeler. Marco motioned for acceptance, the motion was seconded by Dinah. The eight-member vote in favour was unanimous. Jeanette also gave an update on the year to date financial report.	
CEO update:	
6. Amy announced that Dr Violich has received the Phil Rather Award for Leadership in Healthcare. Amy gave out handouts titled "HRSA – Grants Policy Bulletin: Legislative Mandates in Grants Management for FY 2018". "AAPCHO – Talking Points for Health Centers and Health Care Providers – Public Charge" "Overview of Acute Drug Related Deaths 2011-17" HRSA site visit scheduled for May 15 – 17 th . Luncheon / Meeting with HRSA team scheduled for Wednesday May 16, 2018. Invite to be posted per Brown Act.	
Previous action items:	
7. From 4/12/18: Len Finocchio requested follow-up from Dr. Leff regarding the process of identifying Physicians in question of charging fee for service from Medi-Cal patients. – pending response from Dr Leff From 4/12/18: Len Finocchio requested additional time with Jenn Phan regarding her presentation of Service Area Review data. Kristen requested policy verification be added to Credentialing and Privileging tracking sheet. <i>Completed</i> Dinah Phillips requested data on the Over Dose rate for the County. <i>Completed</i>	
Action items:	
<ul style="list-style-type: none"> • Brown Act information to be sent out with next months agenda. • Current Patient Satisfaction Survey questions to be provided to members with next months agenda. 	

The questions will be discussed for possible editing prior to distribution next January. Members would like to know where the survey questions originated.

- Dinah requested a breakdown of data per site for the Patient Satisfaction Survey. Len requested a breakdown of same survey per the demographic data.

Next Meeting: June 14, 2018 12:30 PM at 1080 Emeline Ave Building D (DOC Conference Room, Second Floor), Santa Cruz, CA

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)